

Reporting a Pupil Absence



The attendance target for every student at Broughton Hall is 100%

If your child is absent, you **MUST** telephone the school on **0151 541 9440** to explain your daughter's absence and give an estimation of when she will return. This must then be followed up with a note from the parent / guardian upon her return to school. If your daughter does not return on the estimated date of return, then this will be passed to your daughter's Year Team and they will call you to discuss this matter further. In cases of very low or poor attendance we will require a medical note from your GP.

All medical and dental appointments should be avoided and appointments should not be made during school hours.

By Law children of compulsory school age must receive suitable full time education. As a parent / guardian you are legally responsible for making sure that your child attends school on a regular basis. Missing school causes severe disruption to a child's education, and can affect their performance in exams and chances later in life. Here at Broughton Hall we expect all students to have 100% Attendance. Good attendance will help give your child the best possible start in life.

Good attendance is also important in building relationships and friendships in school.