

BROUGHTON HALL CATHOLIC HIGH SCHOOL

Yew Tree Lane, West Derby, Liverpool L12 9HJ

Telephone: 0151-541 9440 Fax: 0151-259-8448

E-mail: admin@broughtonhall.com

Internet: <http://www.broughtonhall.com>

Headteacher: Ms. S. A. Clarke B.Ed (Hons), M.Ed, NPQH

18 July 2016

Dear Parent / Guardian,

Start of Term Arrangements

As the current academic year draws to a close, I would like to thank you for your continued support this year. Below is some essential information in preparation for the start of the new academic year in September 2016.

Start of Term Dates

All pupils return to school on the days indicated below:

Tuesday 6 th September	Year 7 Induction Day	8.40am to 2.00pm
	Year 12 Registration	
Wednesday 7 th September	Years 7 to 11	8.40am to 3.10pm
	Year 13 Registration	
Thursday 8 th September	All years	Normal timetable begins

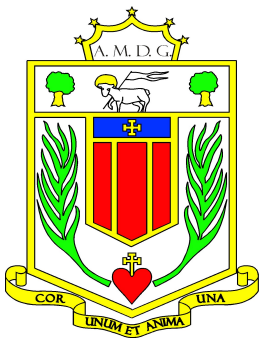
Attendance and Punctuality

Due to the commitment of our pupils and parents, our school attendance this year has increased considerably and is in line with national averages of all secondary schools. Regular attendance is essential for your daughter to make expected progress. Although we would like every pupil to have 100% attendance we appreciate that there may be some rare occasions when she is too ill to attend school. The minimum attendance target for all pupils is 97% which means that your daughter can not have more than 5 school days absence in the academic year if she is to achieve this target. Further to this, pupils with less than a 95% attendance record will not be eligible to go on school trips unless there have been exceptional circumstances that explain the absence.

Punctuality to school and lessons is also essential. If your daughter was to arrive just 5 minutes late each day that would mean she has missed a whole 3 days of learning over the academic year. Your support in ensuring your daughter arrives to school on time and attends every day is very much appreciated.

Broughton Hall High School is committed to safeguarding and promoting the welfare of young people; we expect all pupils, staff, volunteers and visitors to share this commitment.





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It is also worth noting at this stage that holidays taken during term time can not be authorised. As from September 2015 the government classifies pupils who have more than 15.5 days absent in a year as persistent absentees and parents can be fined by the LA and prosecuted.

The school website has details of the term dates for 2016-2018. It gives details of term/holiday dates and key dates throughout the school year. May I please remind you not to book holidays during term time as they will not be authorised and are extremely disruptive to your child's education.

If you wish to discuss your daughter's attendance in more detail, please contact our school Welfare and Attendance Officer, Mrs Greenhouse.

Uniform

All pupils are expected to return to school fully equipped and in correct uniform. As you are aware, we have high expectations of uniform at Broughton Hall and regular uniform and equipment checks will take place throughout the school year. Enclosed is a list detailing all of the uniform that is required together with a list of suppliers where it can be purchased from.

School shoes should be flat, plain and black. Boots, (covering ankles) trainers or sandals are not allowed. Kicker's shoes must have navy blue or black laces. All shoes must have covered toes and backs for Health and Safety reasons. Items of uniform, including shoes, must have **no logos, decorative components or coloured trims**. Examples of shoes that meet our requirements are available to view on our school website.

Please note, a new PE kit is available to purchase for years 7, 10 and 11 only.

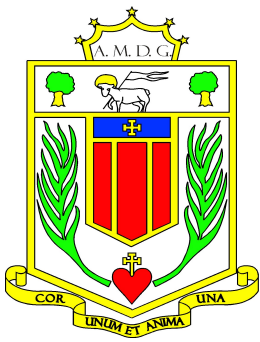
We are currently consulting with our school community regarding uniform and there will be some changes to our uniform with effect from September 2017. All parents will be notified of these changes as soon as they are finalised.

Equipment

All pupils are expected to provide themselves with the basic equipment for lessons. This should include; a pen, ruler, pencils, rubber and a calculator. All pupils must have a school bag which is available for purchase for £3.00 from pupil reception and a pupil planner which is essential for effective organisation of homework and deadlines. Pupil planners will be provided by school, the cost of replacement is £4.00.

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Behaviour

Broughton Hall continues to have high expectations of pupil's behaviour. We expect all members of the school community to uphold the school ethos of respect, responsibility, tolerance, courtesy and cooperation. We value your support in reinforcing these expectations.

Parking

A number of parents continue to drop off/collect pupils directly outside school. We respectfully ask, for the safety of all of our pupils, for parents not to park on the cinder path or by the triangle at the end of Blackmoor Drive.

End of Term Arrangements

On Tuesday 19th July, all pupils who have met the 20 day challenge and have been present throughout the last 20 days, are invited to attend an attendance 'festival'. There will be a disco and drinks and food available to purchase together with a 'photo booth'.

Wednesday 20th July is the last day of term when pupils in years 7 to 10 will collect their annual reports. The arrangements for this day are as follows:

Years 7, 8 & 9 will finish school at 12o'clock. A number of events have been organised for the morning including the opportunity to purchase breakfast.

Year 10 reports will be available for collection from the McAuley centre between 8.45am and 10.30am.

Please note: any reports not collected will not be available until the start of the new term in September.

Once again, I would like to thank you for your continued support throughout this academic and wish you and your families a happy and restful summer.

Yours sincerely,

Ms S Clarke
Head Teacher

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