



*Fitting
Together*

*“One Heart,
One Mind.”*

Year 7 Student Handbook

Broughton Hall High School
September 2013



Welcome

from Ms Clarke, the Head Teacher

Welcome to Broughton Hall High School Technology College. I know you will make the most of the many opportunities we will provide for you and that you will work hard to ensure you achieve the very best you can.

Our new building is now complete and we have excellent facilities, all of which will help you learn and enjoy your time at school.

You will have lots of opportunities to develop your special gifts and talents, it is up to you to make the best of the chances you are given.

We hope you are looking forward to being a Broughton Hall pupil, we are certainly looking forward to working with you.

Ms Clarke

Your Year 7 Team...

The Staff of Broughton Hall are here to help and support you.



Mr Reid
Director of Learning

Hello and welcome Class of 2013!

I will be part of the team that will look after your learning in your first year and we will help you meet your targets; you will be the main partner in that task.

The most important word to me is 'respect': at Broughton Hall, every individual can expect to be valued and treated with dignity. Our school motto is "One Heart, One Mind". To me, this means we all have the same ideals and beliefs and we work together to achieve them.

I want to encourage you to work hard in lessons and make the most of all of the opportunities to celebrate your talents.

Your high standards and commitment will be mirrored by the standards your teachers and staff expect at Broughton Hall and this will ensure you reach your full potential.

You will be encouraged to be an active part of our school community and when you do this, I am sure you will enjoy your time at Broughton Hall.



Ms Penny
Progress Manager

Hello Team 7! I will be in charge of you for the next five years! My official title is Progress Manager: that means my main priority is to ensure you make excellent progress in your learning and achieve your potential throughout your years at Broughton Hall.

I believe that when you are happy and feel safe you can learn better so that is also my job! I am here if you are unhappy or worried about something. I am here if your family need me too.

I've been a Progress Manager for several years and everyone in school knows I have high standards. As a parent myself, I know how important that is and I know ultimately that is why your family chose Broughton Hall High School for you. I expect you to follow our school rules and to show respect, take responsibility and have good positive relationships with all members of our school community.

I'm looking forward to celebrating your achievements and watching you in any extra curricular activities you take up! I'm excited to get to know you all individually and to watch you develop into young women of the future, who will go out into the world and make a difference.

Team 7 ROCKS!



Mrs Tate
Support Manager

Hello Year 7! I will be your Support Manager when you arrive in September. I'll be here for your worries, concerns and to help you through those nervous first few days. I'll be around your Hub all of the time incase you need me.

We know you will contribute to our community at Broughton Hall over the next five years and I will support you in that journey.

I am really looking forward to getting to know you all and for you to get to know me. We look forward to our new Year 7 Team!

Your Year 7 Progress Tutors...

... and Form Time

Your Progress Tutor will be your first point of contact in the school day.

You will register with them in your form room each morning. They will help you get ready for your classes by making sure you have the correct:

Uniform

Equipment (pen, pencil, ruler, planner)

Books for the day

Your Progress Tutor will also lead you in an act of worship (i.e. a prayer or similar moment for thought and reflection) and give you notices for the day.

If you have any problems or questions, Form Time is the time to speak to your Progress Tutors to get help!

Once a week you will have a year assembly led by one of your Year Team or one of the SLT (Senior Leadership Team).

On assembly days you must make sure you are in early for school and have time to go to your locker so that you can be lined up by 8.30am, ready to go in to assembly.

There will be other opportunities for you to do things with your form and your year group throughout the school year. These people will be very special to you as you move through the years at Broughton Hall. By the time you leave you will have lots of happy memories of the people you may not know yet but who will be the friends you spend time with every day. Be sure to take part fully in form time and assemblies and always give of your best!



Form Routine

Getting ready for learning

- Go to your locker at 8.30am. Put your bag and coat away and get the books you need for the day, then go straight to your form.
- Take all of the chairs down (for safety) and sit down ready for your Progress Tutor. Make sure you have your full school uniform on, including your blazer.
- Get your equipment out ready for your Tutor to check.
- At 8.40am your Progress Tutor will come in and you should stand behind your chairs to greet them. They will say, "Good morning, 7....." You will reply "Good morning....."
- The late bell goes at 8.45am. As it is important to be punctual and ready for our learning, anyone arriving after 8.45 will stay behind for 10 minutes at the end of that day.

Broughton Hall students are ...

Respectful

Hard-working

Helpful

Creative

Independent

Kind

Responsible

Honest

Generous

Good-humoured

Caring

The School Day

In secondary school, you have different lessons with different teachers.

- You need to travel to your lessons quickly and quietly.
- You will need to be organised and make sure you have all of the books and equipment you need for the day.
- You can only visit your locker and toilets at breaks and lunchtimes - not in between or during lessons.
- You are allowed to eat at breaks and lunchtimes only (and then only in certain places, such as the canteen or on the Yard!) Please do not eat when walking around our school and make sure you always tidy up rooms, chairs, equipment and rubbish!



- 8.30am** Go to your locker, then go to form
- 8.45am** Registration
- 9.05am** Lesson 1
- 10.05am** Lesson 2
- 11.00am** Break
- 11.20am** Lesson 3
- 12.15pm** **KS4** Lesson 4 / **KS3** Lunch
- 1.10pm** **KS3** Lesson 4 / **KS4** Lunch
- 2.10pm** Lesson 5
- 3.10pm** Lesson 5 Ends

There is no afternoon registration.

NB Latecomers/Detentions: These students will have a later finish

Broughton Hall believes in...

Respect

Responsibility

Relationships

Values...

Helping you be your best and achieve your goals

Respect

Remember your manners

- Be on time for your lesson.
- Be prepared for each lesson.
- Complete all of your homework on time.
- Be helpful.
- Always look smart.
- Remember to tidy up after yourself.
- Put all rubbish in the bin.
- Put your hand up in class to speak.

Responsibility

We have a responsibility for ourselves

- Organise what you need every morning and lunchtime so you do not have to visit your locker during the rest of the day.
- Remember what day PE is and bring full kit in.
- Leave your valuables at home.
- Look at what time and where your extra curricular activities are every week.
- We have a responsibility to look after each other and to show kindness.

Relationships

Positive relationships with adults and pupils

- Everybody in the school should feel valued.
- Everybody deserves to learn.
- Everybody should feel safe in school.
- Everybody should have the chance to shine.

What will you do in lessons?

Beginning your learning journey

Year 7 students study the following lessons:

English
Mathematics
Science
Art
Dance/Drama
Design Technology
Geography
History
I.C.T.
Music
P.E. (Physical Education)
R.E. (Religious Education)

It's important that you experience lots of different lessons and you learn the skills needed to make progress in all of these subjects. Even if you haven't done a lesson before or are not sure you are good at it, give it a go and always do your best. The many skills you practise will help you as you grow up, to make choices about the types of qualifications you want to study for, the jobs you might want to do and the life you end up leading!

Learning is LIFELONG - your lessons today are going to help you tomorrow, the next day and the next....

DON'T MISS OUT!

Opening Minds

Preparing you for your future

- Opening Minds is the umbrella for English, Religious Education, History, Geography, ICT and Design Technology.
- The aim of Opening Minds is to teach you the skills to allow you to help you in your school and work life in the future. These include communication, teamwork, literacy, IT and presentation skills.
- Your teachers will ensure you understand your subjects, such as English, whilst developing these skills.
- Students enjoy these lessons and learn many skills that they will use for GCSE and even at A Level.



PE at Broughton Hall

Health & Wellbeing

Year 7 students will have PE twice a week. This is important not only to learn about physical education but to get into good habits for keeping active and healthy throughout our lives.

BE ORGANISED for PE lessons - make sure you know what days and lessons you have PE and remember to have your kit on those days.

PE kit

(see photo near the back of booklet)

- Sky blue t-shirt, with white piping and school badge
- Navy blue fleece, with white piping and school badge
- Navy blue tracksuit pants with white piping
- Navy blue shorts with white piping
- Sky blue socks
- Training shoes that are mostly white, with laces

Injury and illness

If you have a genuine injury or illness, you should bring a note to your lesson explaining the issue but you **MUST** still have of your PE kit with you.

You will still change into your PE kit but will take on a different role within the lesson e.g. leading, officiating, assessing, etc.

Students who forget PE kit

If you forget items of PE kit, you will be expected to borrow those missing items from the PE department and still complete your lesson. You will be given a kit mark in the register. Your PE teachers will talk to you about what consequences kit marks have when you start here at Broughton Hall.

Get used to being organised so you can take part in PE and have fun!

Extra Curricular PE

Clubs and Teams

All students, of every ability, are invited to attend extra-curricular clubs.

Most clubs run after school 3.30 - 4.30pm but there are also lunchtime sessions.

Teams will be chosen from the students who attend clubs. The teams will represent year 7 in fixtures and tournaments.

Clubs for year 7:

Football (plus teams)

Netball (plus teams)

Hockey (plus teams)

Cross country (plus team)

Athletics (plus team)

Badminton (plus team)

Rounders (plus team)



Developing you as a whole person...

Extra curricular opportunities: learning beyond the classroom

At Broughton Hall there are many opportunities for you to experience activities that are extra to your classroom learning.

We know that our job is to help you learn and grow. Learning isn't just knowing how to do well in exams, although this is an important part: learning also means developing as a person.

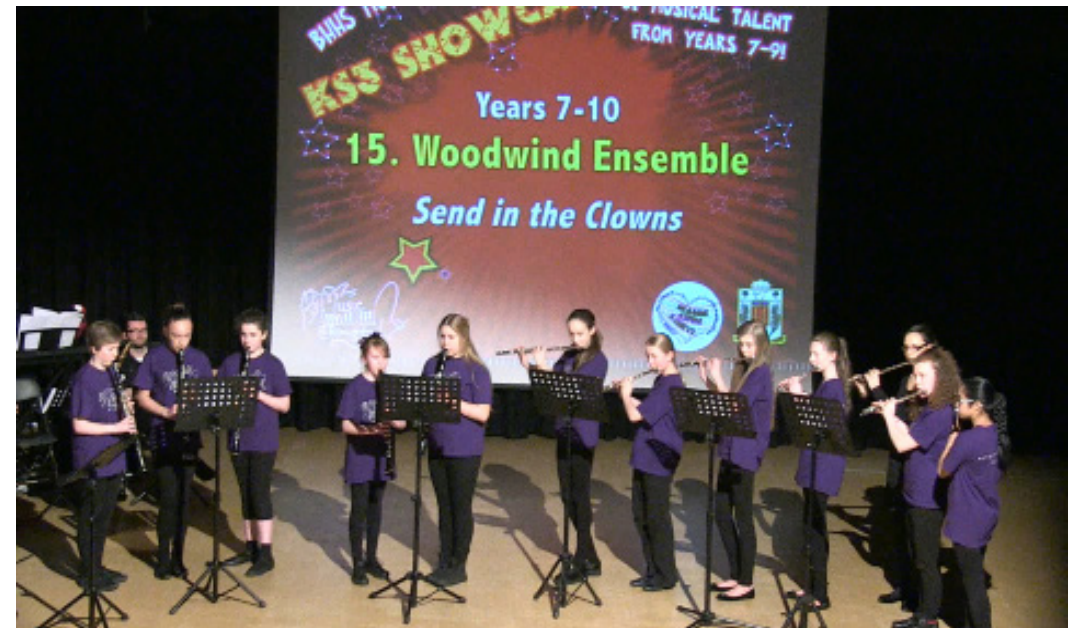
Take a look at all the opportunities on offer and don't be afraid to speak to a teacher about getting involved!

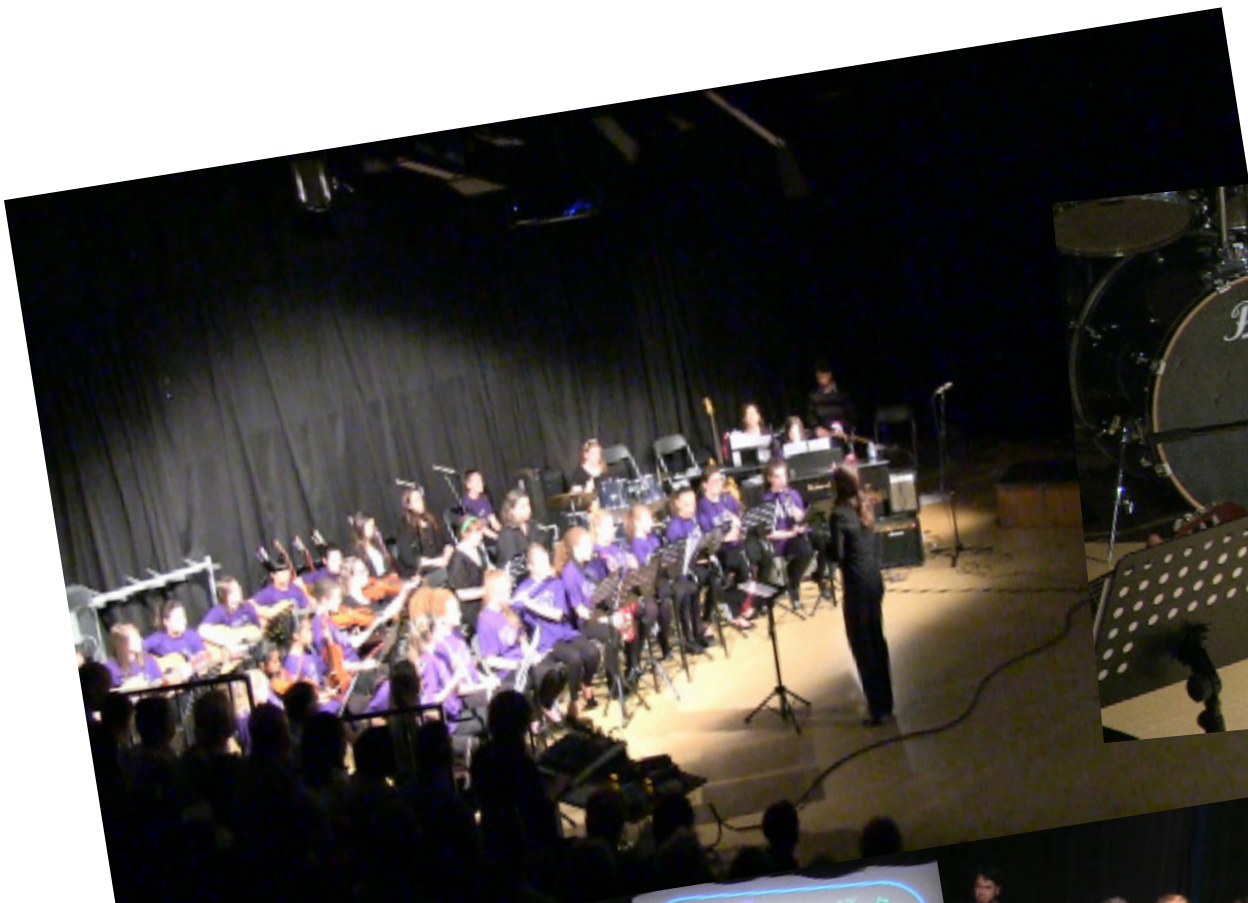




Extra curricular Music...

Choirs... Instrumental Lessons... Band... Groups...





HINTS & TIPS! Label all items with your name! Items of uniform, including shoes, bags and coats, should contain no logos or coloured trims.



Pale blue and white check shirt (short sleeved, open neck)

Navy pullover (single pale blue stripe around neck and wrists)

Navy skirt (box pleated 2" wide - not elasticated waist; skirts must not be pulled down onto hips!)

Plain navy socks (no ribbons & bows) - non-shiny navy/black tights may be worn Nov-March

Air force blue blazer (with badge) to be worn at all times

Money belts can be worn.

Plain navy or black coat. Other colours, logos, leather, fur or denim are not permitted.

Flat, plain black shoes (not brown) with covered toes and backs for safety. No boots, trainers or sandals.

Students should take pride in meeting our school's high standards of presentation. Parents are asked to support school in ensuring school rules are kept.

Navy blue bag for carrying PE kit - this should be left in your locker if you don't have PE.

Hair: tied back (plain black or navy bobble/ribbon). A soft black/navy stretch hair band is permitted. No hair extensions or unnatural hair colours.

Make up is not permitted (this includes false tan, nail polish, false nails/eye-lashes and lip-gloss).

Jewellery: ONE pair of small plain gold or silver stud earrings and a watch with a plain strap. No other jewellery or body piercing is allowed.



Plain black or navy blue bag for carrying books to school - this should be left in locker throughout the day.



Uniform: Hair, Make-Up, Accessories





Equipment

September

On the 21 September 1988 the Great Fire of London spread across the city destroying about 10,000 houses.
The House of Commons was first destroyed on 17 September 1696.

03 Monday

Lesson of World Without Texture Competition

www.wwithouttexture.org.uk



Eg

History - see back of exercise book. 10/9 ✓

minutes - Page 10, ex. 1 → 8. 12/9 ✓

Page - Healthy Eating Poster. 11/9 ✓

* Remember hockey stick for Tuesday's lesson.

04 Tuesday

World Without Texture Competition

www.wwithouttexture.org.uk



05 Wednesday

World Without Texture Competition

www.wwithouttexture.org.uk



All images used are created by Eg again.

William Edward Howard, Poet (1861 - 1920) from "The Image".

September

06 Thursday

World Without Texture Competition

www.wwithouttexture.org.uk



07 Friday

World Without Texture Competition

www.wwithouttexture.org.uk



08 Saturday

09 Sunday

Comments/Notes

Nicola wants to bring in her contact form. (Tutor)

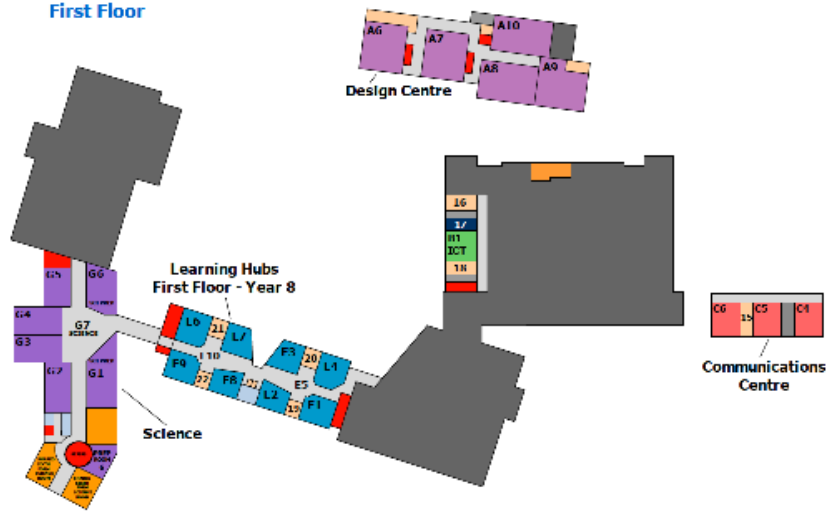
Nicola has cut her hair off of the school - can she have a new one. (Parent)

Diary checked

Teacher

Parent/Carer

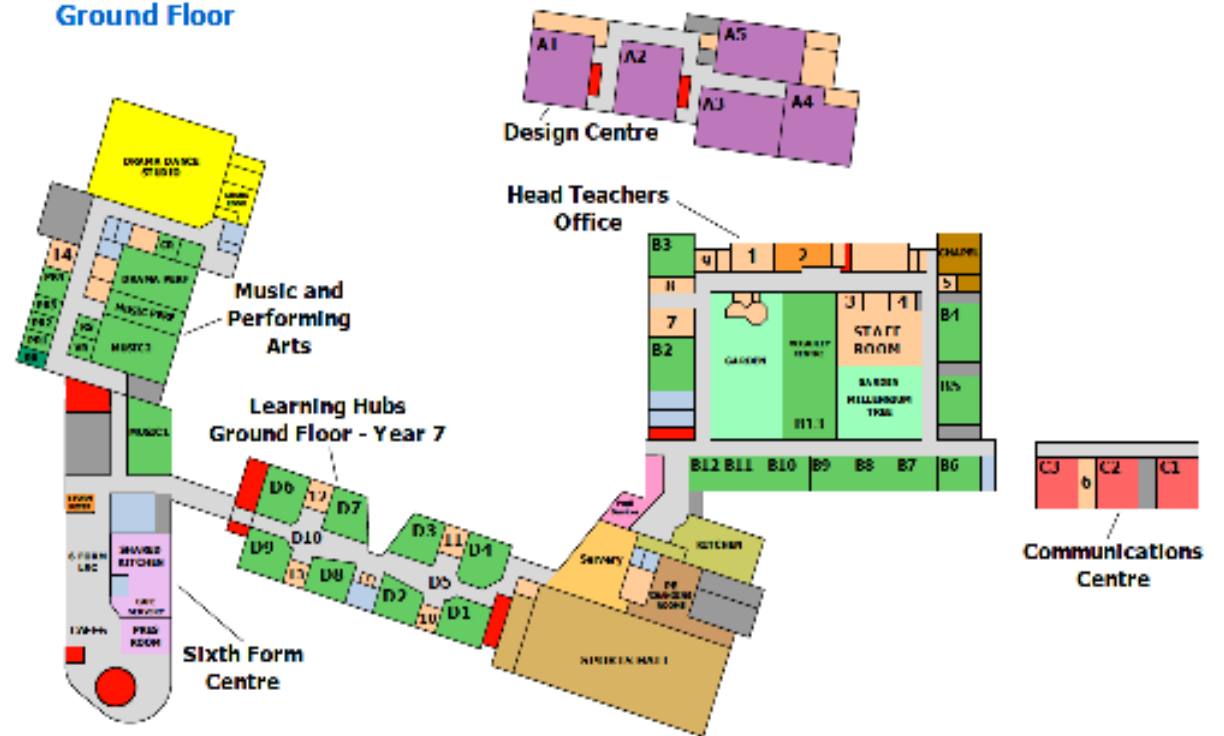
First Floor



Second Floor



Ground Floor



Maps

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Your School.... Our School ***“One Heart, One Mind.”***

