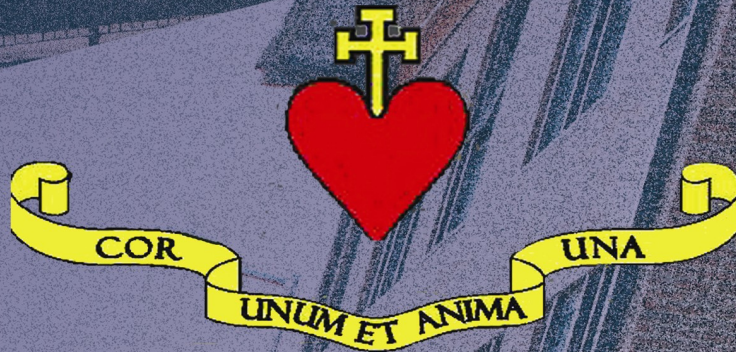




# Broughton Hall High School Prospectus 2013



**One Heart and One Mind**

*“Broughton Hall is a good Catholic high school with many outstanding features”*

*Catholic Inspection Report 2012*

## Message from the Head Teacher

**Ms Clarke**



**B**roughton Hall High School, Technology College was founded in 1928 under the trusteeship of the Sisters of Mercy. We provide the very best education for our pupils which is based on the Gospel values of mutual respect and care. Our school motto “Cor Unum et Anima Una” - One Heart and One Mind –reflects the strong sense of community amongst staff, pupils, parents and Governors. Our aim is to offer opportunities which will enable each girl to develop her God-given talents to grow in confidence and self-esteem and fulfil her potential.

As a Catholic school we strive to demonstrate that we respect and value every member of our school community. We have high expectations of our pupils in every aspect of their life at our school.

We are aware of the need to prepare our pupils to achieve the necessary qualifications and skills for their adult lives. We are committed to developing the best possible practice in learning and teaching, our work in these areas has gained national and international recognition in recent years.

Our new “State of the art” building is now complete, Our facilities are designed to meet the needs of all our pupils and we can now offer one of the best learning environments in the country. A full range of extra-curricular activities are provided to further the aesthetic, sporting and academic talents of each pupil. Through our community courses and family of schools, we have extended educational opportunities to all ages, locally nationally and internationally.

Our pupils achieve outstanding results, develop as well rounded individuals with skills for life in the 21st century founded on the values of our Trustees, the Sisters of Mercy.

With God’s help our pupils will develop into caring adults, showing concern for others and contributing much to society.

A handwritten signature in black ink that reads "Ms Clarke". The signature is written in a cursive style and is positioned above a horizontal line.

**S A Clarke B.Ed(Hons) M.Ed NPQH**



The new buildings provide state of the art facilities for our pupils with a Sports Hall, Music and Drama Suites, Flexible Learning Centres, University quality Science Labs and a purpose built Sixth Form Centre. All pupils have personal ICT access. The retained buildings have been completely upgraded to provide the very best of learning opportunities for all.





## MISSION STATEMENT

**F**ounded by the Sisters of Mercy, Broughton Hall is committed to the Catholic Education of girls through Gospel values which permeate the life of the school.

### AIMS

- To recognise, nurture and celebrate the unique gifts, dignity and potential of each individual.
- To develop a caring, joyful and friendly community in which all work hard and are happy.
- To achieve excellence through an education which:
  - is concerned with the whole person;
  - enables each person to develop spiritually, aesthetically, vocationally, physically and academically.
- To foster a strong sense of community by:
  - generosity of spirit;
  - sensitivity and tolerance;
  - forgiveness and compassion
- That prayer and worship underpin the daily life of the school.

### OBJECTIVES

- To ensure that all school policies and documents are rooted in these aims.
- To ensure that each pupil leaves with a positive self-image.
- To provide a curriculum and teaching strategies which acknowledge and respond to the needs of all.
- To create a welcoming, safe, attractive environment.
- To promote an awareness of equal opportunities, social justice, peace and global issues.
- To strengthen the partnership of staff and pupils with parents, governors, parishes and local community, united in a common purpose.



The Chapel



## THE RELIGIOUS LIFE OF THE SCHOOL AND COLLECTIVE WORSHIP

The religious education provided conforms to the doctrines of the Catholic Church. In accordance with the school Mission Statement, Broughton Hall endeavours to interpret Human knowledge in the light of the Gospel, **with the school community contributing to the spiritual and moral formation of the pupils** as well as to their intellectual and physical development.

In Year 7, RE is integrated within the Opening Minds curriculum. In Year 8 RE is a discreet subject within the Enquiring Minds curriculum, and in Year 9 students follow RE within a Creative Minds framework.

All pupils are offered the opportunity to follow a GCSE course or Certificate of Educational Achievement in Years 10 and 11 (Key Stage 4). This comprises UNIT 3 "Religion and Life based on a study of Catholic Christianity", and UNIT 8 "Religion and Society " based on a study of Christianity and at least one other religion.

At post-16, all pupils participate in a certificate of General Religious Education course approved by the Archdiocese or an A-Level Module course studying Ethics and the Philosophy of Religion. There is opportunity for a deeper study of the teaching of the Church in relation to aspects of personal and social life, and Christian and non-Christian responses to contemporary moral issues to prepare students for moral decisions and the responsibilities of citizenship.

In all these courses, pupils are encouraged to come to firm, informed conclusions of their moral stance in the light of the Gospel message.

Religious assemblies are held with all years on a regular basis. Prayer underpins the spiritual dimension, and daily prayer in form time is considered of vital importance. Staff reflection is encouraged through a weekly 'Thought' in the bulletin and prayer begins the briefing sessions and other significant meetings.

Our school is fortunate in having a beautiful chapel which offers the opportunity for personal reflection and the liturgical life of the school is promoted through special and voluntary Eucharist's services, meditation and Services of Reconciliation. The School Chaplain publishes a calendar of liturgical opportunities and offers support to staff. As part of the RE curriculum the school chaplain arranges and leads retreats for all Year 7 and Year 9 pupils.

The pupils are encouraged to support national, Archdiocesan and local charities throughout the year, and especially during Lent. In such ways, pupils become more aware of the needs of the wider community and by their generous responses are able to show Christian care.

Practical responses are encouraged through Cafod and Nugent Care and cross-curricular links such as Homelessness, Prejudice and Discrimination in all its forms. Plasma screens and notice boards highlight current events, tragedies, celebrations and achievements.

***In the context of a Catholic school, it is acknowledged as very important to create an ethos whereby our pupils can come together, outside of the school situation, to recognise God's presence in themselves and in others; the retreat experience is provided for all pupils to build community and reflect and pray about their reasons for living and enriching others.***



## TECHNOLOGY COLLEGE

In September 1998, Broughton Hall was designated a Specialist Technology College by the DfES and redesignated in 2005 and 2010. In addition to the initial capital funding, this ongoing status supports continued development of Technology, Science, Mathematics and Information & Communication Technology which is now used across the whole curriculum. Capital has been invested in the purchase of replacement and additional computers, interactive whiteboards in classrooms, Computer Aided Design and Manufacturing in Technology, Textiles and Food Technology. The Science department now has the use of sensor and data-logging equipment and the Technology department has a fully equipped electronics and control technology room. The Mathematics department uses Information Technology throughout the school and extensively uses interactive whiteboards with a wide range of software. All staff have their own laptop. Pupils in years 7-13 are eligible to join the Schools Laptops for Pupils Scheme.

Students have the use of the most up-to-date equipment available including I Macs in Art and media and are able to develop the skills they need to progress successfully into employment, further training or Higher Education. As the success of our original application was dependent on the acquisition of sponsorship from business and industry, our links with the world of work have been strengthened to the advantage of our students.

The school has been successful in attracting further funding from the DCSF which has allowed us to use our facilities outside of normal lesson time. Homework clubs and Saturday clubs are offered to our own students, those in our partner primary schools. We are currently introducing mobile technology, such as Ipads and Ipods into the classroom.

## CURRICULUM POLICY

In accordance with the school's aims to promote the spiritual, moral, cultural, intellectual and physical development of each individual and to prepare each pupil for the opportunities, responsibilities and experiences of adult life, each pupil is entitled to a curriculum which is broad, balanced, relevant and differentiated.

- A broad curriculum will provide opportunity to experience a wide range of concepts, knowledge, skills and attitudes.
- A balanced curriculum will ensure that each area of learning and experience will be given sufficient time.
- A relevant curriculum will relate to previous learning and experience.

A differentiated curriculum involves matching what is taught and how it is taught to the pupils' abilities and aptitudes; it implies a need for variation in teaching approaches and classroom organisation, or disapplication from subjects such as MFL



## KEY STAGE 3

**Y**ear 7 **Opening Minds** skills based, cross curricular programme embraces English, Religious Education, History, Geography, Information Communication Technology and Design Technology. Other subjects are Mathematics, Science, Spanish, Music, Art and Physical Education including Dance. A number of more able students will follow the CLIL programme. This programme supports the delivery of Humanities through the medium of Spanish. The programme is financed and supported by the school and the Spanish Government. Broughton Hall is the only school in Liverpool offering this programme. CLIL students are expected to take GCSE Spanish at the end of Year 9 and in years 10 and 11 they will take a second language (French) and will have the opportunity to study for AS level Spanish.

Year 8 Pupils explore a number of over arching themes. Classes are taught discreetly by specialist staff. Pupils are expected to take up an extra curricular activity, whether in or outside of school, as part of the Year 8 programme. In addition to those subjects taught in Year 7, pupils will have the opportunity to study Design Technology. The CLIL programme continues in Year 8.

Year 9 **Creative Minds** Pupils continue to explore a number of over arching themes. Classes are taught by specialist staff working within a common assessment framework. Pupils are expected to undertake community service as part of the programme of study. Pupils following the CLIL programme are expected to sit GCSE Spanish at the end of Year 9. Pupils will graduate from key stage 3 onto one of three key stage 4 learning pathways.

## KEY STAGE 4

**A**ll pupils study Religious Education, English Language, English Literature, Mathematics, double Award Science or separate Sciences for the most able. Spanish or ASDAN (non-examination), Physical Education, Technology (one subject chosen from Control Systems, Food Technology, Graphic Products, Resistant Materials, Electronic Products, Textile Technology). In addition, two subjects are chosen from Art and Design, Business Studies, Dance, Drama, Geography, History, Information and Communication Technology, a second Modern Foreign Language (French), Music, Physical Education.

The opportunity for early entry exists in a number of subjects. Vocational courses including NVQ, BTEC Computer Science and OCR are also offered in order to reflect the personalised learning needs of all students.

Other themes which are taught across the curriculum include Health Education, environmental issues, industrial and economic awareness, Citizenship and Careers Education.

There is a comprehensive tutorial programme which includes careers education and guidance.

All pupils will have some experience of work.



## Year 7

From September 2006, Broughton Hall High School embarked on a new curriculum for Year 7

### Why a New Curriculum for Year 7?

Nationally, Year 7 is recognised as a 'dip' year as pupils readjust to the unfamiliar environment and academic demands of secondary school.

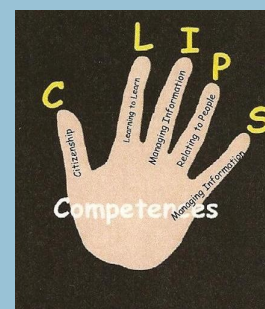
The rationale for our new curriculum is to ease the transition between primary and secondary, allowing pupils to see greater purpose and relevance in the learning that they do.

Secondary school can be a shock. Imagine the twelve or so subjects as novels. Now try to envisage reading all those novels at the same time. Difficult isn't it? The plots, the characters, the places and themes would become a confusing tangle. Currently, this is what the National Curriculum demands of our children!

**How does the Curriculum work?** Our aim is to provide Year 7 pupils with one novel per module, read in its entirety with pace and fun! Pupils will work on six competence modules over the academic year. The modules will take in English, History, Geography, RE, ICT and Design Technology. These traditional subject areas will be delivered in a coherent and 'joined-up' way, with literacy its basis. Twelve lessons per week will be devoted to this inter-disciplinary approach and will be delivered by a group of teachers who will be well placed to assess, monitor and get the best from each pupil.

The modules will be framed by five competences for life –

1. Learning
2. Citizenship
3. Relating to People
4. Managing Situations
5. Managing Information



These competences are designed as tools for life. The content of the curriculum reflect the needs of our fast-changing world. The skills will equip children for the remainder of their school life and the world of work.

### What benefits will this bring?

Year 7 should be a year of investment for the pupils.

The current 'dip' in attainment and motivation can colour the whole of a pupil's school experience. If this can be addressed through a creative and engaging curriculum that demands no less from the pupils, they will progress into Year 8 as confident, competent learners with their learning needs better addressed.

## Flexible Learning Areas



## Science Facilities





## ASSESSMENT AND REPORTING

Assessment at Broughton Hall is extremely important and takes many forms. Students will receive written and verbal feedback from teaching staff regularly. They will be assessed through question and answer, written work and examinations as well as specialist techniques in subjects such as PE, Music, Art and Modern Foreign Languages. Staff will award National Curriculum levels to all students at Key Stage, this will take place on three occasions during the year. Year 10 and 11 students will be measured against GCSE grades throughout their journey towards their important GCSE results.

Reporting to parents is a key part of our partnership with parents. Two reports will be sent home throughout the year and with a greater number sent home during the key year of Year 11. The reports will focus on progress and achievements of the children. Parents will be invited to a consultation evening each year to discuss progress with their daughter's teachers. During the five years at Broughton Hall a number of meetings will take place that discuss the curriculum that their daughter will follow.

## HOMEWORK

Homework is seen to be part of the pupils' development in independent learning. Experience teaches us that good academic standards are achieved when homework is done regularly and systematically. Homework each evening should increase gradually from approximately one hour in Year 7 to three hours in Years 10 and 11 when examination requirements dictate the amount set. All pupils are provided with planners to record homework set and parents are asked to check these each week.

## SEX EDUCATION

Sex Education is an integral part of the Personal, Social and Health Education Programme, which strives to help pupils understand human relationships and associated moral teaching, through several areas of the curriculum. The school encourages pupils to recognise the values expressed in the teaching of the church in all aspects of relationships. It is the role of the R.E. Department to bring these elements together, in the context of Catholic teaching on the love of God and of neighbour, and on the sanctity of marriage. Further information can be obtained from the school. Parents are informed of the topics which are being covered, and are encouraged to discuss the issues with their children. Sex Education is seen as a partnership between school and home to help young people reach responsible adulthood.

## SAFEGUARDING

**Broughton Hall High School is a Safeguarding School**

We are committed to safeguarding and promoting the welfare of young people and we expect all pupils, staff, volunteers and visitors to share this commitment.

*Copies of the school safeguarding policy can be obtained from the school on request*



## EXTRA CURRICULAR ACTIVITIES

Many staff and pupils are involved in a variety of clubs and activities. These are offered after school. Watersports courses abroad, day/evening and weekend and foreign trips are arranged. There have been many outstanding drama productions, concerts and sporting achievements, which are well supported by parents.

Recent extra-curricular activities have included: art, athletics, banking services, choir, drama, football, hockey, information technology, library, literacy, music (brass, woodwind, strings, drums, keyboards, guitar), netball, school magazine, theatre visits, rounders, athletics and badminton. Homework clubs are available in the evenings. Revision sessions for examinations take place during holidays. Many additional opportunities are offered through the Gifted and Talented plus Aim Higher programmes as part of Excellence in Liverpool.

## ADDITIONAL EDUCATIONAL NEEDS

One of the main aims of Broughton Hall is that an entitlement to a broad, balanced and relevant education should be a right for all pupils in our school and that each pupil should have an opportunity to access everything that the school offers. We strive to ensure that all students' needs are met by incorporating the appropriate level of challenge and rigour in learning for them to realise their true potential in life.

Most students with Additional Educational Needs can be helped under normal classroom conditions. However, it is sometimes necessary for students to be withdrawn in small groups for differentiated learning programs to support their needs which we are fortunate in being able to provide. This takes place in the McAuley Centre, which is a quiet, sensitive and secure environment for small group work and one to one tuition to take place. In Years 7, 8 and 9 the students will have a Literacy and a Numeracy lesson for 1 hour per week by a specialist teacher, in addition to their regular English and Maths lessons. We have a successful paired reading programme in Years 7 and Year 8, with the help of our Year 12 students and opportunities for after school tuition. Some students require specialist outreach support for their needs, and this is fully accommodated in negotiation with parents and sometimes the Educational Psychologist with whom we work closely. We want to develop students into young women with a positive self-image and encourage them to take advantage of the resources and opportunities that are available to them here at Broughton Hall. We see parents as partners in the learning process for their children and will always be happy to discuss students learning difficulties in school, by appointment.

The latest software is available in supporting students with reading difficulties. In the morning from 8.30am – 8.55am students in Years 7 and 8 can attend the Lexia program to support their Literacy skills. This can be down loaded from the school website to home computers so that students can do homework on the programme. Students also have access to numeracy sites to support their mathematical skills. Classroom Assistants help with individual progress. For disability, equality and Access information. *please refer to our school website.*



## PHYSICAL EDUCATION / SPORT

The PE department is aware of the leisure potential of physical education relative to the changing needs of society and so, where possible, initiates an interest in recreational activities. Games and sports are an integral part of our social life. They occupy a large part of the leisure interests of young people. The presentation of the subject is on a broad basis in the hope that each pupil will find an aspect of the work which appeals to her and which she may then continue to pursue outside lessons.

With current emphasis on health and obesity it is, therefore, essential that we offer all pupils the opportunity to experience a wide range of interests which will enable them to use their time in a beneficial and healthy manner.

### Lesson allocation for Physical Education:

Years 7, 8 and 9                      2 hours games/physical education

Years 10 and 11                      1 hour games/physical education

Clubs and practices are held during lunch times and after school catering for all levels of ability and interest. Clubs offered include netball, hockey, tennis, football, cross-country, dance, athletics, gymnastics, cheerleading, badminton and rounders. Teams are produced in many of these areas and compete regularly in fixtures throughout the year

The school has strong links with various sporting clubs and encourages pupils to maximise their potential by getting involved with clubs which cater for their sporting interests.

### Facilities:

Indoor    Sports Hall, Dance/Drama Hall    Outdoor    Playing field, Netball court



## CAREERS EDUCATION, INFORMATION, ADVICE AND GUIDANCE

Careers Education, Information, Advice and Guidance is concerned with the preparation of the students at Broughton Hall for adult life by developing their critical awareness, their ability to make decisions, their growing independence and by increasing their knowledge of the world of work, its expectations and its needs. These aims are achieved through a variety of experiences: group and individual classroom work, discussion, listening to outside speakers, going on educational and industrial visits, careers interviews with officers from Connexions, Festival of Skills and Work Experience. One important aspect of the Career Education, Information, Advice and Guidance Programme is the recording of achievement and action planning for the future and educational and vocational guidance at appropriate times during their school life.

**At Broughton Hall, the students are entitled to Careers Education, Information, Advice and Guidance which is:**

- Independent and impartial
- Structured and integrated within their overall education to provide help at key decision points and to meet continuing needs
- Provided by the Personal Advisors with relevant specialist training and expertise
- Based on partnership with the students and their parents/guardians
- Confidential and respects personal information disclosed by the individual
- Easily accessible and free at the point of delivery
- Based on the principles of the school's Mission Statement and Equal Opportunities

**The components of the students' entitlement to Careers Education, Information, Advice and Guidance are**

- Co-ordinated provision, planned activities and courses of careers education to enable self development, career exploration and career management.
- Continuity of careers guidance with additional specialist support at career decision points and periods of transition.
- Personal career planning processes which incorporate self-assessment, action planning and recording of achievement.
- Direct personal experiences of work which meet the career development needs of the individual.
- Comprehensive, reliable and up-to-date careers information.



## PASTORAL CARE

Our pastoral system aims to provide a stable community where the pupils are happy and secure and make good progress in their studies.

It is based on a year system with Progress Managers leading a team of Progress Tutors. Pupils are placed in mixed ability groups of approximately 28 pupils. The tutor is their closest link with the adult community and sees them on a daily basis. In this way, the policies of the school, discipline and learning are promoted.

The Progress Manager is the first point of contact with parents where there is concern about the progress or welfare of pupils. All parents are welcome to come to school, by appointment, to discuss their daughter's progress or matters of concern.

## DISCIPLINE

The aim of the school is to foster self-discipline which contributes to an ordered, disciplined atmosphere - the best environment for learning.

Respect for people and property is encouraged always.

The STARS initiative stresses rewards and achievement. Rules are kept to a minimum and all regulations are formed in the context of pupils' best interests and in accordance with the Health and Safety at Work Act. The rules include the wearing of school uniform which we are proud to keep at a high standard at Broughton Hall.

We involve parents at an early stage when problems arise and trust that parents will feel able to support appropriate sanctions.

## SCHOOL UNIFORM

The wearing of school uniform contributes to the pupils' sense of identity. Conforming to regulations regarding uniform helps the principle of self-discipline. Parents are asked to make every effort to ensure that the correct uniform is always worn. If your daughter comes to Broughton Hall, you will be given a full list of items in good time for the start of term. We expect every pupil during her time in Broughton Hall to comply with all the uniform requirements.

The only jewellery allowed is one pair of gold or silver stud earrings worn in the ear lobes and a watch. These are worn at the owner's risk. No other jewellery is permitted.

**Fuller details of discipline, code of conduct and uniform are to be found in the Student Handbook issued to each pupil coming to Broughton Hall in June/July.**



## **PERSONAL BELONGINGS**

**P**upils are given a locker and they are asked to take care of their property. All items and clothing must be clearly marked. Blazers must be embroidered in the appropriate year colour with the pupil's name and year colour tape across the top of the pocket.

**The school cannot accept responsibility for articles/property lost at school.**

**Mobile phones, ipods or any similar devices are not allowed in school.**

**If parents wish their daughters to have a mobile phone with them to travel to school, whilst in school these must be left at reception or with their daughters respective progress manager at 8.40am and it can be collected at 3.10pm**

**If a pupil is found with a mobile phone or similar device during the school day, the item will be taken from them and returned 24 hours later to a parent or responsible adult who must come into school to collect it.**

## **PARENT TEACHER ASSOCIATION**

**T**here is a flourishing P.T.A. in the school which raises money for school by organising bingo, plant sales and other functions.

Parents give generously of their time in supporting school activities. The P.T.A. is an important channel for parental involvement and underlines the partnership with parents.

## **COMPLAINTS PROCEDURE**

**I**n accordance with the requirements of the Education Reform Act 1988 (section 23), provision for the consideration of complaints is made with respect to the curriculum and collective worship.  
Holidays are no longer considered as authorised absences.

Anyone who has a complaint should contact the Head Teacher for advice.

## **ATTENDANCE**

**T**he Governors and teaching staff emphasise how important daily attendance is. We urge parents not to take pupils on holiday during term time. This is detrimental to the education of the child and affects the attendance of the school community

# HOME-SCHOOL AGREEMENT

## The school will aim to:

- Provide a safe, happy and caring environment which reflects the Catholic ethos of the school.
- Value each student as a member of the school community.
- Develop the full potential of all students spiritually, morally, culturally and socially.
- Provide a curriculum that not only meets the statutory requirements, but also considers the individual needs of the student.
- Expect and maintain high standards for both teaching and learning.
- Build effective relationships which promote good behaviour and a sense of responsibility across the school community.
- Inform parents regularly of their daughter's progress and attainment.
- Let parents know of any concerns or problems that affect their daughter's work or behaviour.
- Set, mark and monitor homework and provide facilities for students to study outside of school hours.
- Offer opportunities for parents/guardians to become involved in the daily life of the school.

## The parents/guardians I/We will try to:

- Ensure that my daughter attends school regularly, arrives before 8:40 am and has the necessary equipment with her.
- Inform the school of any concerns which may affect my daughter's work or behaviour.
- Support the school's policies and guidelines for behaviour and uniform.
- Encourage and support my daughter in her home study.
- Attend parent's meetings and any discussions about the progress of my daughter.
- Encourage my daughter to get involved in the wider life of the school.

## The pupil I shall try to:

- Attend school regularly, arrive before 8:40 am and bring the necessary equipment with me.
- Conduct myself in a way that will command the respect of others in my school community.
- Wear the correct school uniform.
- Complete my work to the best of my ability.
- Contribute to the wider life of the school and uphold its values - use my talents to the full.
- Take pride in and protect the school environment.

Signature: \_\_\_\_\_ (Parent)                      Date: \_\_\_\_\_

Signature: \_\_\_\_\_ (Pupil)                      Form: \_\_\_\_\_

Signature: \_\_\_\_\_ (Headteacher)

## EDUCATION REFORM ACT (1988) CHARGING FOR SCHOOL ACTIVITIES

The 1988 Education Act sought to clarify what charges, if any, could be made for school activities. The four main objectives of the provisions of the Act are as follows:

- Schooling should be free
- Activities offered wholly or mainly within the school-time should be available to all, regardless of parents' ability or willingness to meet the cost.
- Charges may be made for optional extras which take place wholly, or mainly, outside the school day.
- Schools are free to invite voluntary contributions in support of any activity whenever it takes place.

# **POLICY ON CHARGING FOR SCHOOL ACTIVITIES**

- There will usually be no charge for individual tuition in the playing of a musical instrument. However some children have private arrangements for after school sessions.
  - A charge will be made by all board and lodging costs on residential visits. There will be a remission of these charges where the pupil is in receipt of an Education Maintenance Allowance.
  - There will be no charge for public examination entries, except:-
    - (a) for the second of a “double” examination entry.
    - (b) for repeat examinations where no tuition has been provided by the school.
    - (c) when a pupil has failed, for no good reason, to complete the requirements for the examination or to sit it.
  - There will be no charge in respect of books, materials, equipment, instruments or incidental transport provided in connection with the National Curriculum, statutory Religious Education or for prescribed public examinations or courses taught at the school, except where parents have indicated in advance their wish to purchase the product.
  - A charge will be made for activities which take place wholly or mainly outside school hours, but which are not provided as part of the syllabus for a prescribed public examination, and are not required in order to fulfil statutory duties relating to the National Curriculum or to Religious Education.
1. Voluntary contributions will be sought from parents for school activities in, or out of school-time, for which compulsory charges cannot be levied, but which can only be provided if there is sufficient voluntary funding, whilst ensuring that, when such an activity takes place, no pupil is excluded by reason of inability to pay.
  2. As the majority of school visits and trips are the initiative of subject departments, each department is responsible for devising its own policy on the proportion of cost parents are asked to contribute. How far a department will subsidise activities from its own BSM, is a decision to be made by them at the beginning of the financial year. The amount by which a department subsidises a trip, will no doubt be influenced by the activity’s relevance to curriculum and programmes of study. Other criteria, such as whether or not the trip is residential, can also be used.
- On no account must a pupil be excluded from a departmental trip by reason of her/his inability to pay. All funds for subsidies must be calculated before the financial year and included in the departmental budget plans.
  - Recompense will be sought from parents or pupils for damage to, or the loss of, school property caused wilfully or negligently by their daughters; this includes all types of books.
  - The Governing Body delegates to the Chairman of Governors and Head Teacher the determination of any individual case arising from the implementation of this policy.

# SUMMARY REPORT: PERCENTAGES

These tables show the percentage of the Year 9 pupils achieving each level in 2012. Figures may not total 100% because of rounding.

## KEY STAGE 3 2012 - Broughton Hall High School

	W	1	2	3	4	5	6	7	8	EP	Dis	Abs
English	0	0	0	1	2	21.4	61.2	14.4	0	0	0	0
Mathematics	0	0	0.5	0.5	13.4	29.4	32.3	19.9	4	0	0	0
Science	0	0	0	2	11.4	42.3	30.3	13.9	0	0	0	0

**TEACHER ASSESSMENT: Percentage at each level**

**TEST RESULTS: Percentage at each level**

**TEACHER ASSESSMENT: Percentage at each level**

In Modern Foreign Languages, Levels 4 and 5 represent achievement at the nationally expected standard for most 14 year olds. This is the level below the expectations for the other subjects because Modern Foreign Languages are not introduced until Year 7.

### Key:

**Dis** = disapplied under sections 364 and 365 of the Education Act 1996;

**Abs** = absent;

**W** = working towards Level 1 but have not yet achieved the standards needed for Level 1;

**B (tests only)** = students not entered for the tests because they were working below Level 3 in Mathematics or Science and below Level 4 in English;

**EP** = exceptional performance.

## 2011-2012 RATES OF AUTHORISED AND UNAUTHORISED ABSENCE

Total number of pupils of compulsory school age on roll for at least one session during the reporting period: 1195

Percentage of sessions (half days) missed through authorised absence: 4.02%

Percentage of sessions (half days) missed through unauthorised absence: 2.57%

# 2011-2012 RESULTS ACHIEVED BY PUPILS AGED 15\*

Number of pupils aged 15\*: 208

Number of pupils aged 15\* not entered for GCSE: 5

GCSE RESULTS (Pupils aged 15\*)

\*On roll at the school on the third Thursday in January, having reached the age of 15 in the 12 month period ending 31 August 2011.

+N/A denotes that the examination was not

Subject	Entries	A*	A	B	C	D	E	F	G	U	N/a
Additional Science	153	3	22	26	52	35	15	3	0	0	0
ART Btec	91	15	11	28	37	0	0	0	0	0	0
ASDAN	17	0	0	17	0	0	0	0	0	0	0
Business Studies OCR	30	0	18	10	2	0	0	0	0	0	0
Business Studies	48	1	3	17	15	9	1	2	0	0	0
Catering	33	0	14	10	5	0	2	2	0	0	0
Core Science	157	1	15	28	53	43	13	3	0	1	0
D&T Food Tech	38	4	4	14	12	3	1	0	0	0	0
D&T Graphic Products	15	1	0	3	4	1	3	1	1	0	1
D&T Resistant Materials	23	0	4	8	6	2	2	1	0	0	0
D&T Textiles Tech	58	7	12	15	22	1	1	0	0	0	0
Dance	10	0	2	0	2	5	1	0	0	0	0
Drama	14	0	5	3	3	2	0	1	0	0	0
English Lang	202	7	21	52	79	30	10	2	0	1	0
English Lit	201	10	29	52	67	28	10	4	1	0	0
French	9	2	2	3	2	0	0	0	0	0	0
Geography	35	1	3	8	9	7	5	0	2	0	0
Health & Social OCR Nationals	5	0	2	3	0	0	0	0	0	0	0
History	75	0	3	9	18	17	10	14	3	1	0
ICT OCR Nationals	119	0	55	26	38	0	0	0	0	0	0
Key Skills	10	1	0	3	6	0	0	0	0	0	0
Life Skills	10	0	0	10	0	0	0	0	0	0	0
Mathematics	202	5	22	37	82	21	14	13	7	1	0
Music	14	0	6	6	2	0	0	0	0	0	0
Religious Studies	181	15	25	58	47	24	6	6	0	0	0
Science Btec	41	0	0	15	26	0	0	0	0	0	0
Spanish	111	11	20	33	37	10	0	0	0	0	0
Sport / PE Studies	15	0	1	4	4	5	1	0	0	0	0

# GCSE RESULTS

Results		% 5+ A* - C (inc. m & e)*	% 5+ A* - C	% 5+ A*-G	Average points score
2005 - 2006	Broughton Hall	N/A	59	96	378
	Liverpool	N/A	56	84	340
	National	N/A	59	91	365
2006 -2007	Broughton Hall	45	65	96	395
	Liverpool	37	61	87	359
	National	47	63	92	378
2007-2008	Broughton Hall	55	79	97	394
	Liverpool	41	66	89	390
	National	48	65	92	390
2008-2009	Broughton Hall	60	95	99	463
	Liverpool	46	74	N/A	N/A
	National	50	N/A	N/A	N/A
2009-2010	Broughton Hall	59	97	99	492
	Liverpool	53	84	N/a	N/a
	National	54	69	N/a	N/a
2010-2011	Broughton Hall	71	96	98	488
	Liverpool	55	84	N/a	N/a
	National	58	79	N/a	N/a
2011-2012	Broughton Hall	68	94	97	456
	Liverpool	59	87	N/a	N/a
	National	N/a	N/a	N/a	N/a

- New Average Points system used nationally. Points score is total average points.
- A\* Grade equivalent to 58 points, dropping 6 points for each grade. Including Maths and English
- N/A = Not Available

## 2011-2012 RESULTS ACHIEVED BY PUPILS AGED 16, 17, 18\*

### GCE A LEVEL RESULTS (PUPILS AGED 17, 18\*)

Subject	Entries	A*	A	B	C	D	E	U
<b>Art &amp; Design Photography</b>	7	0	0	1	1	3	2	0
<b>Biology</b>	10	1	0	1	3	2	2	1
<b>Applied Business Studies</b>	30	0	1	11	15	3	0	0
<b>Business Studies</b>	8	0	5	0	2	1	0	0
<b>Chemistry</b>	5	1	1	0	2	1	0	0
<b>D&amp;T Product Design</b>	4	0	0	1	1	1	1	0
<b>D&amp;T Textiles</b>	11	1	1	1	3	4	1	0
<b>English Literature</b>	16	2	0	5	7	1	1	0
<b>Health &amp; Social Care</b>	5	0	0	1	1	1	2	0
<b>History</b>	9	0	0	4	1	4	0	0
<b>Maths</b>	10	1	1	4	3	1	0	0
<b>Media</b>	28	0	1	3	14	9	1	0
<b>Performing Arts</b>	6	0	0	1	4	0	0	1
<b>Physics</b>	4	0	0	0	1	3	0	0
<b>Politics</b>	3	0	1	0	1	0	1	0
<b>Religious Education</b>	9	0	0	1	1	4	1	2
<b>Applied Science</b>	8	0	1	3	2	2	0	0
<b>Spanish</b>	2	0	0	0	0	1	1	0
<b>ICT OCR National</b>	22	0	3	0	12	0	7	0
<b>Btec Art</b>	8	1	2	0	4	0	1	0
<b>Btec Business Studies</b>	17	0	8	0	1	0	8	0
<b>Btec Media Production</b>	5	0	0	0	3	0	2	0

- On roll at the school on the third Thursday in January, having reached the age of 17 or 18 in the 12 month period ending on 31 August 2012.



# BROUGHTON HALL HIGH SCHOOL – TECHNOLOGY COLLEGE

## Admission Policy and Arrangements for 2013-2014

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- 1 Broughton Hall is a Catholic Secondary School situated in the Archdiocese of Liverpool and is maintained by the Liverpool Local Authority. The Trustees are the Sisters of Mercy.
2. The Governing Body of the school is responsible for determining and administering the policy relating to the admission of pupils to the school. It is guided in that responsibility by:
  - the requirements of the law
  - the Trustees
  - the advice of the Archdiocese on the nature and purpose of its duties
  - its duty towards the school and the Catholic community it serves
  - the Catholic character of the school and its Mission Statement
  - recognition of Parish boundaries
3. The school serves in the first instance baptised Catholic girls living in the Parishes of St Cecilia, St Cuthbert, St Oswald and St Brendan, St Paul, St Timothy, St Sebastian, St Margaret Mary and Hope Primary (sector served by Broughton Hall – formerly St Dominic’s).
4. Having consulted with the LA and others in accordance with the requirements of the law, the Governing Body has published its admissions limit at **210 pupils** for the school year commencing September 2013.
5. Parents must complete the Local Authority application form. Parents who wish their application to this Catholic school to be considered against the priority faith criteria are strongly advised to complete the school supplementary information form. If the school is oversubscribed, failure to complete the school supplementary information form will result in your application for a place in this school being considered against lower priority criteria, as the Governing Body will have no information upon which to assess the application on the basis of the applicant’s baptism and/or membership of a faith community.
6. The Governing Body has delegated responsibility for determining admissions to its Admissions Committee which will consider all applications made in accordance with the criteria set out below, without reference to the ability or aptitude of the child.

Parents may wish to know that for entry in September 2012, the school was oversubscribed. Below is a breakdown of how places were allocated.

374 initial applications  
210 admitted plus 13 successful appeals = Total 223

# Broughton Hall Catholic High School

## Over-subscription Criteria

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**The Governors have agreed the following over-subscription criteria, in order of priority, for admission in September 2013. It is understood that application for admission under any criterion will be considered only if places remain after all higher criteria have been applied.**

- 1 Looked-after girls.
- 2 Baptised Catholic girls living in the designated Parishes of St Cecilia, St Cuthbert, St Oswald and St Brendan, St Paul, St Timothy, St Sebastian, St Margaret Mary, and Hope Primary (sector served by Broughton Hall – formerly St Dominic’s).
- 3 Girls who have a brother or a sister at the school at the time of likely admission. This includes full, half or step brothers and sisters, adopted and foster brothers and sisters or children of the parent/carer’s partner, and in every case who are living at the same address and are part of the same family unit. Applicants under this criterion **MUST** give the name and date of birth of the sibling already at the school on the school’s own Supplementary Information Form.
- 4 Baptised Catholic girls attending the primary school of a designated parish but not living in a designated parish.
- 5 Baptised Catholic girls living in other Catholic parishes.
- 6 Girls from other Christian denominations. Proof of Baptism in form of Baptismal Certificate or confirmation in writing that the applicant is a member of their Faith Community from an appropriate Minister of Religion is required.
- 7 Girls of other faiths. An appropriate Minister of Religion would need to confirm in writing that the applicant is a member of their faith group.
- 8 Children whose parents express a preference for a place at the school.

In the event of any over-subscription in the number of applications made under any of the criteria above then the Admissions Committee will offer places first to children living nearest to the school measured by the shortest walking route from the front door of the house/flat to the main entrance of the school as measured by the Local Authority’s computerised measuring system, with those living closer to the school receiving higher priority.

## Broughton Hall Catholic High School – Technology College

### Admission Arrangements

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1. All applications will be considered at the same time and after the closing date (detailed on the preceding page) agreed by the Admissions Committee.
2. Parents will be informed, by letter, of the decision by the Local Authority no later than **1<sup>st</sup> March 2013**. If their application has been successful they are required to confirm acceptance of the offer of a place **within 10 working days to Broughton Hall High School**.
3. If application has not been successful the letter will give reasons for the decision, will inform parents of their right of appeal and give guidance on how that appeal should be made.
4. A waiting list for children who have not been offered a place will be kept and will be ranked according to the Admission Criteria; parents will be informed of their child's position on the waiting list which will not be operated for longer than the end of the Autumn Term 2013.

#### Notes:

1. For a child to be considered as a Catholic, evidence of a Catholic Baptism or reception into the Church will be required.

A Baptised Catholic is one who has been baptised into full communion with the Catholic Church by the Rites of Baptism of one of the various ritual Churches in communion with the See of Rome (Cf. Catechism of the Catholic Church 1203). Written evidence of this baptism can be obtained by recourse to the baptismal Registers of the church in which the baptism took place.

#### **or**

A person who has been baptised in a separate ecclesial community and subsequently received into full communion with the Catholic Church by the Rite of Reception of Baptised Christians into the Full Communion of the Catholic Church. Written evidence of their baptism and reception into full communion with the Catholic Church can be obtained by recourse to the Register of Receptions, or in some cases a subsection of the Baptismal registers of the church in which the Rite of Reception took place.

The Governing Body will require written evidence in the form of a Certificate of Baptism or Certificate of Reception before applications for school places can be considered for categories of “Baptised Catholics”. A Certificate of Baptism or Reception is to include: full name, date of birth, date of baptism or reception and parent(s) name(s). The certificate must also show that it is copied from the records kept by the place of baptism or reception.

Those who would have difficulty obtaining written evidence of baptism for a good reason, may still be considered as baptised Catholic but only after they have been referred to their parish priest, who after consulting with the Vicar General, will decide how the question of baptism is to be resolved and how written evidence is to be produced in accordance with the law of the Church.

Those who would be considered to have good reason for not obtaining written evidence would include those who cannot contact the place of baptism due to persecution or fear, the destruction of the church and the original records, or where baptism was administered validly but not in the Parish church where records are kept.

Governors may request extra supporting evidence when the written documents that are produced do not clarify the fact that a person was baptised or received into the Catholic Church, (i.e. where the name and address of the Church is not on the certificate or where the name of the Church does not state whether it is a Catholic Church or not.)

2. The home address of a pupil is considered to be the permanent residence of a child. The address must be the child's only or main residence. Documentary evidence may be required e.g. child benefit payment address, utility bill, council tax bill, tenancy agreement, exchange of contracts.
3. Where care is split equally between mother and father, parents must name which address is to be used for the purpose of allocating a school place.
4. Late applications (those received after the closing date) will only be considered alongside those received by the closing date under the following circumstances:
  - the family were unable to complete an application form before the closing date because they moved into the school's parish area after the issue of application forms
  - or
  - the family were unable to conform with admissions timetable because of exceptional circumstances which prevented the applications arriving on time – the circumstances must be given in writing and attached to the application form.
5. Applications received after the notification date (after places are offered) will be added to the school's waiting list in admission criteria order.

**PARENTS MUST COMPLETE THEIR HOME LOCAL AUTHORITY COMMON APPLICATION/PREFERENCE FORM AND ARE STRONGLY ADVISED TO COMPLETE THE SCHOOL SUPPLEMENTARY INFORMATION FORM. FAILURE TO DO SO WILL RESULT IN YOUR APPLICATION BEING CONSIDERED AGAINST LOWER PRORITY CRITERIA**

**SCHOOL SUPPLEMENTARY INFORMATION FORMS ARE AVAILABLE ON:-**

- ◆ **NEW INTAKE PARENTS' EVENING – THURSDAY 13<sup>th</sup> SEPTEMBER 2012**
- ◆ **OPEN EVENING - MONDAY 17<sup>th</sup> SEPTEMBER 2012**
- ◆ **THEY CAN ALSO BE OBTAINED FROM THE SCHOOL WEBSITE [www.broughtonhall.com](http://www.broughtonhall.com)**
- ◆ **THEY ARE DELIVERED PERSONALLY TO OUR PRIMARY FEEDER SCHOOLS IN SEPTEMBER 2012**
- ◆ **OR YOU CAN CONTACT MRS MULLINS AT BROUGHTON HALL ON 0151 235 1500**

**Please ensure you obtain a receipt when you return the School Supplementary Information Form to Broughton Hall or if you decide to return the form by post please obtain proof of posting.**

**REMEMBER YOU ARE STRONGLY ADVISED TO COMPLETE THIS SCHOOL SUPPLEMENTARY INFORMATION FORM IN ADDITION TO THE LOCAL AUTHORITY FORM**

**BROUGHTON HALL HIGH SCHOOL  
TECHNOLOGY COLLEGE  
SCHOOL SUPPLEMENTARY INFORMATION FORM**

**ADMISSION TO YEAR SEVEN IN SEPTEMBER 2013**

Parents must complete their Home Local Authority ( LA) common application/preference form. Parents who wish their application to this Catholic school to be considered against the priority faith criteria are strongly advised to complete the school's supplementary information form. If the school is oversubscribed, failure to complete the supplementary information form will result in your application for a place in this school being considered against lower priority criteria, as the Governing Body will have no information upon which to assess the application on the basis of the applicant's baptism and/or membership of a faith community.

To assist with co-ordinated admission arrangements the information on this form will be shared with appropriate education authorities and schools.

Please read the school's Admissions Policy before completing this form. You must return the completed form to the school by Wednesday 31<sup>st</sup> October 2012.

**Child's First Name:** .....

**Surname:** .....

**Date of Birth:** .....

**Child's Permanent Address:** .....

.....

.....

..... **Post Code** .....

**Present Primary School** .....

**Is your child a Baptised Catholic?** Yes  No

**Is your child a member of another Christian denomination?** Yes  No

**Is your child a member of another faith?** Yes  No

**REMEMBER YOU ARE STRONGLY ADVISED TO COMPLETE THIS SCHOOL SUPPLEMENTARY INFORMATION FORM IN ADDITION TO THE LOCAL AUTHORITY FORM**

Does your child have a sibling who will be a pupil at Broughton Hall High School in September 2013? Yes  No

If yes please state

Name

Date of Birth

.....  
.....  
.....  
.....  
.....

.....  
.....  
.....  
.....  
.....

Parents'/Guardians' Contact Telephone Numbers:

Home: ..... Work: ..... Mobile: .....

I confirm that I have placed Broughton Hall High School as a preference on the form issued by my local Education Authority (please tick if applicable)

I confirm that the information I have given is correct.

Signed: ..... Date: .....

Please print name and relationship to child:

Name: .....

Relationship: (Parent, Guardian, etc.) .....

**IMPORTANT INFORMATION**

- a) For Catholic applicants, proof of Baptism must be enclosed.
- b) For other Christian applicants, proof of Baptism or a letter from a minister of religion must be enclosed.
- c) For non-Christian faiths a letter from a religious leader confirming membership of the faith must be enclosed.
- d) For all applicants, proof of permanent home address must be enclosed. e.g. council tax bill, utility bill, tenancy agreement, exchange of contracts.

**REMEMBER YOU ARE STRONGLY ADVISED TO COMPLETE THIS  
SCHOOL SUPPLEMENTARY INFORMATION FORM IN ADDITION TO  
THE LOCAL AUTHORITY FORM**

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**WAITING LIST**

The parents of any girl whose application is unsuccessful may request that her name should be added to the school's waiting list.

The list will be operative from the date on which parents are informed of their child's placement until the end of the Autumn Term 2013.

During that time any places which become available will be allocated to girls on the list in strict order of preference.

The order of the list will be decided according to the school's admission criteria.

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EXAMPLE

# The McAuley Centre



# New Dining Area





**A Technology College  
Yew Tree Lane  
West Derby Liverpool L12 9HJ  
[www.broughtonhall.com](http://www.broughtonhall.com)**

**Tel: 0151 235 1500 Fax: 0151 259 8448  
email: [admin@broughtonhall.com](mailto:admin@broughtonhall.com)**