

Dear Parent / Guardian,

We are delighted to offer your daughter the opportunity of attending a reward trip if she **achieves 100% attendance from Tuesday 30th October through to Tuesday 19th December**. The trip is to the pantomime of 'Jack and the Beanstalk' at the Empire Theatre, Liverpool. The cost of the trip is £17.00. This includes travel to and from the theatre as well as an ice cream during the performance interval.

The pantomime is on Wednesday 19th December and we will be leaving Broughton Hall at approx. 10.00am in order to arrive for the 11.00am performance. Pupils will be brought back to school at the end of the performance and lunch will be available. Pupils will be expected to wear full school uniform and they will be allowed to bring snacks for during the performance.

It is important that your daughter continues to maintain 100% attendance from 30th October through to 19th December otherwise she will have to be withdrawn from the trip. Participation on any school trip is dependent upon continued good behaviour. The School reserves the right to withdraw any pupil whose behaviour deteriorates during the school year. I am also required by our insurers to remind you that the cost of non-accidental damage caused by any pupil whilst on the trip will be charged to the parents concerned.

Please note: medical and contact details for the trip will be taken from the data you have provided to school. If any of your daughter's details have changed, please put the changes in writing addressed to your daughter's Support Manager. Parental consent for the trip will be given via the annual consent form sent home with your daughter in September. If this form has not been returned, your daughter will not be allowed to attend the trip.

If you wish your daughter to attend this trip, please could you make payment of £17 through Parent Pay by **Friday 9th November**. Payment can only be taken through Parent Pay, if you have lost your log in details, please request them from school by 2nd November as payment for this trip can not be made at any time after 9th November, as tickets need to be purchased by this date and therefore there can be no refunds. If you do not have a Parent Pay account or you have any further questions, please contact your daughter's Student Support Manager. **Please note: no payments can be made after 9th November.**

Thank you for continuing to support your daughter and the school in maintaining an excellent attendance record.

Yours sincerely,
Mrs D. Lodge
Assistant Headteacher