

Broughton Hall Catholic High School PTA Meeting Minutes 11th June 2018

Chair – Mrs Michelle Hayward

Apologies - Ruth, Sally, Karen, Angela, Colette

Present – Bonnie, Joan, Chris, Zena, Stella, Dawn, Joanne

Minutes of last Meeting & Outstanding Actions –

- Graduation Gowns agreed Miss Lunney to sort and invoice to PTA
- 100 Club brought up at full governors Ms Clarke all for arranging this and agreed for office to help us administrate

Treasurer's Report – not updated at this meeting. Zena has a contact who is advising us re fund matching for upcoming events

Events – previous Plant sale new contacts mentioned by Stella list to go to Michelle for next year. Idea to start correspondence book to collect contact details at every event so we can ring/text previous people who have been to our events.

Next year we will do plant sale and car boot same day

Future Events – Race Night Friday 6th July

Alisha from Dance in school has done us posters and been in touch with organiser who is all booked. PTA thanks to Alisha for her help and enthusiasm. Michelle will email staff and persuade them all to part with £2 to own a horse in a race, they don't have to be at the event to win. Each winner will get a prize. PTA to sell same please to friends family/colleagues. £2 per horse.

Bar on the night – use raffle tickets for purchases?

Admission – Adults £4 Child £2 including sixth form and past year 13, Family 2 adults and children - £10

We have 4 sponsors already for the 8 races at £25 each need 4 more – Zena will visit the 2 uniforms shops to see if they want to sponsor in exchange for advertising on the night.

Sponsors

1. GK Solicitors
2. AJM School of dance & Drama
3. Sue Clarke
4. Broughton Hall Catholic High School PTA

Adverts to link & Echo – Bonnie – done

We will advertise at next 2 events in school – get table decorated with race night stuff e.g. rosettes – horse's head/ hobby horse if anyone has anything suitable let us know. Bonnie to look for rosettes

Volunteers – Ruth, Bonnie, Zena, Chris, Joanne, Dawn, Irene, Alisha, Stella, ?Joan if she's not away

Dance Show – Thursday 28th June – Stella, Ruth & Linda (&Michelle)

Raffle – Ruth to get Raffle prizes

Tea/Coffee

Tuck shop – Stella will do all the shopping for the rest and Bonnie will get jelly sweets

Option to do photos of dance show participants and sell photos Michelle to enquire if this is possible although we don't think we will have enough volunteers this time with the 2 other events so close.

Interval in sixth form around 7.15pm

Summer Music Concert – Thursday 5th July – Bonnie, Karen, Nathalie, ?Charlotte, Joan? & Joanne?
Any other volunteers?

Candy Floss – Karen has ordered sugar

Popcorn – Zena to source popcorn bags. Michelle to get big tubs of popcorn

Usual refreshments – see what's left after dance show – volunteer to shop to be sorted at next meeting

Selling as audience go in and in interval – cold drinks only?

AOB – Discussion on request for funding for music, PTA requested details of what is needed to purchase and then we will consider it. Michelle to take request for funding form to head of music and discuss

Date of Next Meeting - Monday 2nd July 5.45pm Dining Hall Main School