



# BROUGHTON HALL CATHOLIC HIGH SCHOOL

## SCHOOL SUPPLEMENTARY INFORMATION FORM

### ADMISSION TO YEAR 7 IN SEPTEMBER 2024

IF YOU WISH FOR YOUR APPLICATION TO BE CONSIDERED AGAINST THE PRIORITY FAITH CRITERIA THEN YOU ARE STRONGLY ADVISED TO COMPLETE AND RETURN THIS FORM DIRECTLY TO BROUGHTON HALL CATHOLIC HIGH SCHOOL BY **TUESDAY 31<sup>ST</sup> OCTOBER 2023.**

If the school is oversubscribed, failure to complete the supplementary information form will result in your application for a place in this school being considered against lower priority criteria, as the Governing Body will have no information upon which to assess the application on the basis of the applicant's baptism and/or membership of a faith community.

To assist with co-ordinated admission arrangements the information on this form will be shared with appropriate education authorities and schools.

Before you complete this form please read the school's Admissions Policy and Arrangements for September 2024.

Child's First Name: .....

Surname: .....

Date of Birth: .....

Child's Permanent Address: .....

.....

.....

Post Code: .....

Resident Parish: .....

Child's Present Primary School: .....

Local Authority: .....

Is your child a Baptised Catholic?                      YES                      NO

**If Yes a Baptismal certificate is required to confirm this information**

**OTHER CHRISTIAN FAITHS/OTHER FAITHS**

If you wish to be considered under the FAITH CRITERIA other than Catholic please state your Christian denomination:

.....

**Proof of Baptism or confirmation in writing by a member of the Faith community is required.**

If you belong to a FAITH other than Christian please state which FAITH you belong to:

.....

**An appropriate Faith Leader would need to confirm in writing to which faith you belong.**

Does your daughter have a sibling who will be a pupil at Broughton Hall Catholic High School in September 2024?                      **YES**    **NO**

If **yes** please state:

<b>Name</b>	<b>Date of Birth</b>	<b>Year Group in Sept 2024</b>
.....	.....	.....
.....	.....	.....

**Contact Details:**

**Main phone number:** .....

**Email address:** .....

I confirm that I have placed Broughton Hall Catholic High School as a preference on the form issued by my Local Education Authority:                      **YES**    **NO**

I confirm that the information I have given is correct.

**Signed** .....    **Date:** .....

**Name** .....

**Relationship to child: (Parent/Guardian etc.)** .....

**PLEASE NOTE: For all applicants, proof of permanent home address must be enclosed, e.g. council tax bill, utility bill, tenancy agreement, together with the proof of Faith denomination.**

## **WAITING LIST**

The parents/guardians of any child whose application is unsuccessful may request that her name should be added to the school's waiting list.

The list will be operative from the date on which parents are informed of their child's placement until the end of the Autumn Term 2024.

During that time any places which become available will be allocated to girls on the list in strict order of preference.

The order of the list will be decided according to the school's admission criteria.

## CHECKLIST FOR ADMISSIONS SEPTEMBER 2024

Please take a few minutes to look over this list and ensure you have ticked YES to all the questions.

Have you read all the literature supplied by your local authority and the school?

YES/NO

Have you completed your local authority's application form?

YES/NO

Have you returned your local authority's application form to your local authority?

YES/NO

Have you completed Broughton Hall Catholic High School's supplementary form?

YES/NO

Have you returned Broughton Hall Catholic High School's supplementary form directly to the school together with the PROOF OF BAPTISM (if applying under any of the Faith criteria) and PROOF OF ADDRESS?

YES/NO

Please ensure you obtain a receipt when you return the supplementary form in person to Broughton Hall Catholic High School. Or if you decide to return the form by post please obtain proof of posting or enclose a stamped addressed envelope and we will send you a receipt.

If you would like to talk to someone or require any further advice please call our admissions department on: **0151 541 9454**

We also provide downloadable or online versions of the supplementary information form on our school at: [www.broughtonhall.com](http://www.broughtonhall.com)

**YOU ARE STRONGLY ADVISED TO COMPLETE THE SCHOOL'S SUPPLEMENTARY INFORMATION FORM IN SUPPORT OF THE LOCAL AUTHORITY APPLICATION FORM AND RETURN IT TO BROUGHTON HALL CATHOLIC HIGH SCHOOL BEFORE TUESDAY 31<sup>ST</sup> OCTOBER 2023.**