

# BROUGHTON HALL CATHOLIC HIGH SCHOOL

## **ADMISSIONS FOR SEPTEMBER 2023**

### **CHECKLIST**

**Moving from Primary School to Secondary School can be a very traumatic time for you and your daughter and in order to help you please take a few minutes to look over this list and check that you have ticked YES to all the questions.**

Have you read all the literature supplied by your local authority and the School?

**Yes/No**

Have you completed your Local Authority's Application Form? (On-line or a hard copy)

**Yes/No**

Have you returned your Local Authority's application form to your Local Authority?

**Yes/No**

Have you completed Broughton Hall's School Supplementary Information Form?

**Yes/No**

Have you returned Broughton Hall's School Supplementary Form directly to the school TOGETHER WITH THE PROOF OF BAPTISM (If applying under any of the Faith Criteria) AND PROOF OF ADDRESS.

**Yes/No**

**Please ensure you obtain a receipt when you return the School's Supplementary Information Form in person to Broughton Hall Catholic High School**  
**Or if you decide to return the form by post please obtain proof of posting or enclose a stamped addressed envelope and we will send you a receipt.**

**If you would like to talk to someone or require any further advice then please telephone school on**

**0151 541 9454 - ADMISSIONS DEPARTMENT**

SCHOOL SUPPLEMENTARY INFORMATION FORMS ARE AVAILABLE FROM OUR SCHOOL WEBSITE [www.broughtonhall.com](http://www.broughtonhall.com)

**YOU ARE STRONGLY ADVISED TO COMPLETE THE SCHOOL'S SUPPLEMENTARY INFORMATION FORM IN SUPPORT OF THE LA APPLICATION FORM AND RETURN IT TO BROUGHTON HALL CATHOLIC HIGH SCHOOL BEFORE MONDAY 31<sup>st</sup> OCTOBER 2022.**

Revised July 2022